The meeting was called to order by Mayor Michael Shurson at 6:30 p.m.

Roll Call - All members present.

Pledge of Allegiance

Agenda – Motion was made by Chad Neitzel and seconded by Sarah Sundve to approve agenda. Carried (5 yes, 0 no)

Consent Agenda – Motion was made by Chad Neitzel seconded by Jason Casey to approve Consent Items:
1. Minutes for October 14th & 28th Meetings
2. Accounts Payable
3. Waseca County Radio Payment
Carried (5 yes, 0 no)

Ambulance Department Report – Chris Schlaak
- October activity presented
- Crew member training reported. New EMTs are scheduling training runs with North Ambulance to complete them quicker.
- Motion was made by Jenna Pederson and seconded by Jason Casey to Approve $230 for winter hats from the uniform budget. Carried (5 yes, 0 no)
- Training completed and community service provided were reported.
- While responding to a call, a deer struck the ambulance. Estimated damage is $800. As it is barely noticeable no action taken at this time to repair.
- The revisions of the department policies were discussed. It was stated that the department document should be guidelines for the members and where appropriate refer to the general City Policies.
- Procedure for notifying and reporting that the Fire Department first responders are covering a shift was briefly discussed.
- Return call from outside the Department’s Primary Service Area and transfers from the Care Center to Rochester are not to done by New Richland’s Ambulance Service.
- Motion was made by Sarah Sundve and seconded by Jenna Pederson to approve Ambulance Department Report. Carried (5 yes, 0 no)

Monica Schutrop – Monica read a statement disagreeing with the disciplinary action taken by the Council for violating a 2015 order and harassing behavior toward other department members. The Council took no action regarding discipline.
**Budget** – 2020 levy amount examined. The estimated impact on the median home value will be provided for the next meeting. Motion was made by Sarah Sundve and seconded by Jenna Pederson to set the levy at an increase of 8.9% for 2020. Carried (5 yes, 0 no)

**Adjournment** – Motion was made by Chad Neitzel and seconded by Sarah Sundve to adjourn the meeting. Carried (5 yes, 0 no) 7:25 p.m.

Wayne Billing  
City Clerk/Treasurer