Regular Meeting – May 13, 2019

Members Present  Others Present  
Michael Shurson       Wayne Billing       Jessica Lutgens  
Sarah Sundve          Anthony Martens  Chris Schlaak   
Jason Casey           Pam Goehring       Larry Goehring  
Chad Neitzel          
Jessie Shaffer  

Members Absent  

The meeting was called to order by Mayor Michael Shurson at 6:30 p.m.

Roll Call - All members present.

Pledge of Allegiance

Agenda – Motion made by Sarah Sundve and seconded by Chad Neitzel to approve the agenda with the addition of Legion Field Concession Stand Discussion. Carried (5 yes, 0 no)

Consent Agenda – Motion made by Chad Neitzel seconded by Sarah Sundve to approve Consent Items:
1. Minutes for April 8th and 22nd Meetings
2. Accounts Payable
3. Sale of six surplus pagers to Ellendale @ $100 each
Carried (5 yes, 0 no)

Police Department – Anthony Martens
- Council reviewed the April police activity report.
- The Department has ordered hands free devices for the squad cars so the officers will be in compliance with the new State Law.
- Motion made by Chad Neitzel and seconded by Sarah Sundve to approve $2,456 for one year of Lexipol Policy tracking and training software from the record access budget. Carried (5 yes, 0 no)
- Motion made by Sarah Sundve and seconded by Jason Casey to approve $180 for renewal of Peace Officer Licenses for Officers Gehrke and McKane. Carried (5 yes, 0 no)
- The Department is moving to address Ordinance violations in the City.
- Overnight parking restrictions and requiring landlords to perform background checks for tenants were recommended. Motion made by Chad Neitzel and seconded by Sarah Sundve move forward with draft Ordinance amendments for consideration. Carried (5 yes, 0 no)
- Chief Martens has been invited to serve on the MN Chiefs of Police Legislative Committee to represent small cities. Motion made by Chad Neitzel and seconded by Sarah Sundve to participation in the committee. Carried (5 yes, 0 no)
- The annual Nite Unite is set for August 8, 2019.
- Emergency Management has been tasked by regional Emergency Management to update IDs for City personnel to a Regional Credential. Motion made by Chad Neitzel and seconded by Sarah Sundve to have Chief Martens coordinate updating City IDs and for all departments to provide cooperation to expedite the process. Carried (5 yes, 0 no)
- Motion made by Chad Neitzel and seconded by Jessie Shaffer to approve the Police Department Report. Carried (5 yes, 0 no)

Fire Department
- Motion made by Sarah Sundve and seconded by Jessie Shaffer to approve $20,853 for turn out gear, $13,960 from uniform budget and balance from donated reserve. Carried (5 yes, 0 no)
Ambulance – Chris Schlaak
• April activity reported.
• Training and new member status updated.
• Shirts have been ordered for EMS week.
• Rig issues are being addressed by McCoy Miller.
• Motion made by Sarah Sundve and seconded by Jessie Shaffer to approve the Ambulance Department report. Carried (5 yes, 0 no)

Closed Meeting 04/29/19 Action - Council conducted a meeting to discuss the performance of Larry Passel a Care Center Administrator. Larry had been informed of the meeting but chose not to attend. Due to attendance issues and lack of improvement since October 2018 review, the Council decided to ask if he wished to resign.

Pump – Jessie Shaffer reported on Brad Field’s request to fix the Wisconsin 4 inch trash pump. He had figure of $9,000 to replace and about $2,500 to overhaul. Motion made by Sarah Sundve and seconded by Chad Neitzel to approve up to $3,000 to overhaul the engine if Budach’s determine feasible.

Legion Field – The Health Department has inspected the concession stand at Legion Field and given a list of items that need to be addressed. Quote received for the needed work. Motion made by Sarah Sundve and seconded by Jason Casey to approve $2,693 to Neitzel Construction for the needed work. Carried (5 yes, 0 no) The QCBA will pay $200 per season to operate the stand.

Welcome Sign – Discussion held the plans by the Commercial Club and other organizations to replace the welcome signs on the entrances into the City. The question of whether the City council wanted input into the design was examined. The consensus of the Council was to not be involved in the process. A brief discussion also held on whether the City wants to update the logo used on City letterhead. The question was tabled for the time being.

Spring Clean-up – The Clean-up day is scheduled for Saturday May 18 – 8:00 a.m. to noon.

Adjournment – Motion made by Chad Neitzel and seconded by Sarah Sundve to adjourn the meeting. Carried (5 yes, 0 no) 7:39 p.m.

Wayne Billing
City Clerk/Treasurer