

## Regular Meeting – January 11, 2016

### Members Present

John Hullopeter  
Sandra Neumann  
Christine Gislason  
Sarah Sundve

### Members Absent

Amy Ihrke

### Others Present

Wayne Billing	Jessica Lutgens
Scott Eads	Mike Shurson
Larry Goehring	Monica Schutrop
Pam Goehring	

**The meeting was called to order** by Mayor Christine Gislason at 6:30 p.m.

**Roll Call** – All members present except Amy Ihrke.

### **Pledge of Allegiance**

**Agenda** – Motion was made by Sandra Neumann and seconded by John Hullopeter to approve the agenda. Carried (4 yes, 0 no)

**Consent Agenda** – Motion was made by Sarah Sundve seconded by John Hullopeter to approve Consent Items:

#### 1. **City Annual Appointments**

- |                              |                                       |
|------------------------------|---------------------------------------|
| • Newspaper                  | NRHEG Star/Eagle                      |
| • Bank Depository            | State Bank of New Richland            |
| • Deputy Mayor               | Amy Ihrke                             |
| • Street/Parks               | Sarah Sundve                          |
| • Water/Sewer                | John Hullopeter                       |
| • Police                     | Christine Gislason                    |
| • N.R. Care Center           | Sandra Neumann                        |
| • Fire Chief                 | Mike Shurson                          |
| • Fire Relief Board          | Christine Gislason                    |
| • Fire Relief Board          | Wayne Billing                         |
| • Attorney                   | Patton, Hoversten & Berg (Perry Berg) |
| • Engineer                   | Jones, Haugh & Smith (Brian Johnson)  |
| • Co. Environmental Waste    | Sandra Neumann                        |
| • Co. Economic Board         | Wayne Billing                         |
| • Recycling                  | Amy Ihrke                             |
| • Fire Department            | Christine Gislason                    |
| • Ambulance Department       | Amy Ihrke                             |
| • Planning Commission        | John Hullopeter                       |
| • Economic Develop Authority | 1) Sarah Sundve                       |
| •                            | 2) John Hullopeter                    |
| • Waseca Area Foundation     | Gail Schmidt                          |
- Minutes for December 14, 2015 Meeting
  - Accounts Payable
  - Financial Statements
  - Approve City Boards and Council Meeting Schedule

BODY	MEETING TIME/DATE	LOCATION
Council	2 <sup>ND</sup> & 4 <sup>TH</sup> MONDAY 6:30 PM	CITY HALL
EDA	4 <sup>TH</sup> MONDAY 4:30 PM	CITY HALL
Care Center Advisory Board	4 <sup>TH</sup> MONDAY 5:00 PM	CARE CENTER
Planning Commission	3 <sup>RD</sup> THURSDAY 6:30 PM	CITY HALL
Historic Preservation	4 <sup>TH</sup> MONDAY 1:00 PM	CITY HALL
Tree Board	MAY 17 & SEPT 20 6:30 PM	CITY HALL
Fire Department Relief Association	1 <sup>ST</sup> THURSDAY 9:00 PM	CITY HALL/ANNEX
HRA	3 <sup>RD</sup> WED. 6:30 PM	ROYAL VILLA

6. Authorization Debit Card Users
  7. Appointment of Jane Deckard to Care Center board term
  8. Appointment of Ryan Nissen and Eric Hendrickson to terms on the Tree Board
  9. Appointment of Charles Espe and Barb Wildgrube to terms on the Historical Commission
  10. Authorize the engagement of Abdo, Eick & Meyers for City Audit.
  11. Approve refund of Fern Nock deposit for City Hall
  12. Acceptance of Certification of three year receipts
- Carried (4 yes, 0 no)

#### Resolutions

1. Motion was made by John Hullopeter and seconded by Sarah Sundve to approve resolution 16-01 Adjusting Water/Sewer Rates. Carried (4 yes, 0 no)
2. Motion was made by John Hullopeter and seconded by Sandra Neumann to approve resolution 16-02 Amending City fee schedule. Carried (4 yes, 0 no)

#### Police Department – Scott Eads, Chief

- December police call report for December was presented and discussed. Year end recap also discussed.
- Squad car battery was replaced under warranty.
- The new laptop is in and working well.
- Motion was made by Sarah Sundve and seconded by John Hullopeter to approve the Police Department Report. Carried (4 yes, 0 no)

#### Fire Department Report – Mike Shurson, Chief

- 2015 activity discussed
- An update on current Department officers was given:
  - Deputy Chief Shannon Young
  - Assistant Chief Josh Moen
  - Captain Ty Hansen
  - 1<sup>st</sup> Lieutenant Chad Neitzel
  - 2<sup>nd</sup> Lieutenant Brian Zeimke
- Motion was made by Sarah Sundve and seconded by John Hullopeter to approve up to \$1,200 for two laptops for the Department from donated reserve. Carried (4 yes, 0 no)

**Ambulance** – Monica Schutrop

- The activity from December 2015 was reported.
- The Council was updated on the crew status.
- Scheduling is going much better
- Motion was made by Sarah Sundve and seconded by John Hullopeter to approve the Ambulance report. Carried (4 yes, 0 no)

**Recycling** – Update and discussion about the possible changes to the recycling program in the City. Information will continue to be obtained.

**Leadership Conference** – The agenda of the League’s Experienced Officials Leadership Conference was examined. No one will be able to attend.

**Emergency Response training** – Anyone able to attend the training being held at the County will let the Clerk know as soon as possible.

**2016 Election** – The date of the General Election is November 8 with filing open in August.

**Adjournment** – Motion was made by Sarah Sundve and seconded by John Hullopeter to adjourn the meeting. Carried (4 yes, 0 no) 6:57 p.m.

Wayne Billing  
City Clerk/Treasurer