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# **2016 GENERAL FUND BUDGET**

*Proposed*

# 2016 Budget

*Proposed*

## BUDGET SUMMARY

The proposed General Fund Budget included with this report, for the City reflects a 1% COLA. Medical insurance premiums for 2016 have updated for the budget. The majority of the expense categories reflect projections of what is expected to be needed for 2016. Capital Reserve are discussed in each department's section. Revenue projections are based on past

<b>FORMULA EXPLANATION</b>	<b>2015 Levy</b>	<b>PROPOSED 2016 LEVY</b>
Proposed General Fund Expenses	859,892	859,899
Fire Relief Assn	450	450
Bond Debt levy amount	124,000	134,366
<b>TOTAL</b>	<b>984,342</b>	<b>994,715</b>
Minus - Misc. Income & Spec Assmt& LGA	625,600	628,648
<b>LEVY AMOUNTS</b>	<b>358,743</b>	<b>366,067</b>
% Of Levy Increase/Decrease	9.00%	2.04%
Increased Levy Amount	29,613	7,324

collections and estimated 2016 amounts being conservative. A small contingency amount to offset further changes in the proposed budget. The general fund will in all likelihood again need to execute a loan to the TIF debt service. The final budget/levy will need to be certified after the December meeting.

### Information about the current draft budget

Currently the General Fund budget stands at \$859,899 with a projected tax levy of \$366,067. When evaluating the total amount of General Fund Budget if viewed historically compared to inflation since 2009 (\$835,377 Budget) the amount of the 2016 budget accounting for cumulative inflation would be \$1,055,340 or about \$195,441 more than the current projected General Fund Budget.

The amount of the levy adjusting for inflation from 2009 (\$281,132) to 2016 would be \$355,156 compared to the current projected levy of \$366,067 (+\$10,911 over inflation for the period). The major reason for the continued increase again is the debt service of the City.

### Adjustments to Levy

If employees utilize City offered health insurance at substantially different levels than currently budgeted for could require corresponding changes in other line items to maintain the projected levy.

As an example if personnel costs increase, something such as Ambulance Capital budget would be reduced to maintain the preliminary levy. If cost decrease, the amount of another line could be increased, or a contingency amount could be added, or the levy could be reduced for final levy certification.

**Adoption of Budget**

Final approval of the budget in December will be authorization of the pay scales and other expenses for the next year.

**REVENUE**

**Property Taxes**

The City certifies the amount it needs to collect for the year to cover expenses. The amount certified is determined by setting the General fund budget and subtracting all other sources of General fund revenue and adding the debt service levy.

Property tax is calculated using the market value of a property, use classification, and any qualified exemptions to get a tax rate to determine the share of the certified levy each individual property is charged

Tax capacity is the valuation of property based on market value and class rates. The property tax for each parcel is based on its tax capacity. Eligible homesteads pay property tax only on a portion of the value due to the Homestead market Value Exclusion. The maximum exclusion of 40% of value occurs at a home value of \$76,000 and phases out as value increases.

**Property Tax 000000**

<u>Revenue</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>Proposed 2016</u>	<u>Increase/ Decrease</u>
General Property Tax	308,697.01	358,292	365,617	7,325
Property Tax - Fire Relief	458.75	450	450	0
Abatement				
<b>Total</b>	<b>309,155.76</b>	<b>358,742.00</b>	<b>366,067</b>	

• Table 1 Tax Revenue

**In Lieu of Taxes**

The city captures a payment from the New Richland Care Center in lieu of taxes based on the property value of the Care Center and the budgeted amount for Fire and Public Safety. The budget numbers are forwarded to the County Auditor and they tell the City how much the Care Center can be charged.

**General Government 000000**

			<u>Proposed 2016</u>	
In Lieu Of Taxes - NRCC	6,942.43	7,000	6,900	(100)

• Table 2 PILOT

**Government Aid**

Historical LGA Data for New Richland.

Year	Amount Certified	Amount Received
2005	274,411	274,411
2006	305,021	305,021
2007	331,450	330,963
2008	346,461	320,554
2009	356,437	335,316
2010	325,599	325,599
2011	372,664	325,599
2012	325,599	325,599
2013	325,599	325,599
2014	377,598	377,598
2015	384,457	384,457 <sup>1</sup>
2016	386,750	386,750 <sup>1</sup>

• Table 3 LGA By Year

The amount certified for 2016 has be increased to \$386,750 a .6% increase from 2015.

**LGA/ property Tax Levy**

The 2014 LGA and Property Tax information shows how New Richland LGA and property taxes per capita compare to other cities in the area. The projected levy and LGA for 2016 calculates to a per capita income for New Richland of \$618.58.

	Population	Per Capita LGA	Per Capita Tax Levy	Total
Janesville	2269	341.59	304.23	645.82
New Richland	1217	310.27	270.44	580.71
Waseca	9365	280.96	347.59	628.55
Ellendale	677	236.86	470.85	707.71
Geneva	548	169.71	178.84	345.55
Hartland	310	190.85	446.70	637.55
Waldorf	224	209.25	355.35	564.60

• Table 4 Per Capita Income

**Other State Aids**

In addition to LGA the State does have aid for Fire Pensions and training reimbursements for Police Fire and Ambulance. These aids are reimbursement for expenses in the budget. There is also a small PERA aid based on 1997 payroll that is to offset part of the City's PERA contribution for employees.

General Government 000000

Pera Aid 436.00 478 478 0

• Table 5 PERA Aid

**Other Revenue Sources**

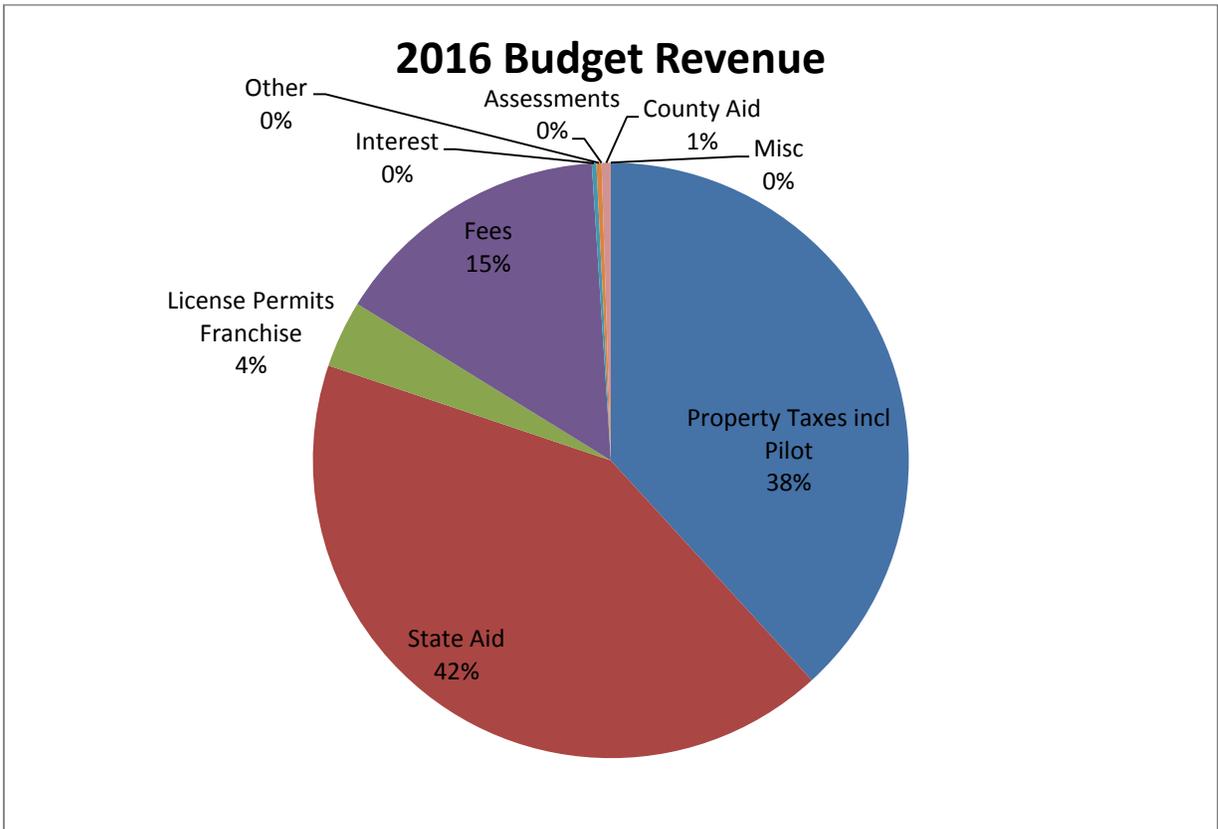
General Government 000000				
Franchise	18,627.65	13,000	24,000	11,000
Liquor License	3,180.00	3,180	3,130	(50)
Interest On Investments	3,029.26	2,900	2,500	(400)

• Table 6 Other Revenue

**Department specific Revenue**

Most of the other revenue line items are specific to departments and will be examined with the department discussion below.

**General Fund Revenue Category Percentages**



• Figure 1 2016 Revenue Source

## EXEPNSES

### Debt Levy

The continued increase in the amount required to be levied as property taxes.

2015 Budget	ACCOUNTS	Required	Increase/
		2016	Decrease
25,000	2012A 320	26,000	1,000
87,752.67	2014A 314	108,366	20,613

Bond	2015 Levy	% Increase	2016 Levy	% Increase	2017 Levy	% Increase
<b>2014</b>	\$87,752.67		\$108,366.00	23.49%	\$107,630.50	-0.69%
<b>2012</b>	\$25,000	4.17%	\$26,000	4.00%	\$27,000	3.85%
Total	+\$88,752.		+\$21,613.33		+\$264.50	
Increase	67					

• Table 7 Required Debt Levy

### Personnel

The costs associated with employees, as with any entity that provides goods and services to a number of customers, comprise a major portion of the budget of the City. The City employs four full time employees, part time police officers, one permanent part time maintenance worker and one casual maintenance worker, one permanent part time clerk, approximately 10 seasonal part time lake workers, and 18 volunteer ambulance attendants and 25 volunteer unpaid firefighters.

### Wages

The salary of employees is determined by the Council. The City has used a pay scale based on 13 pay grades and 8+ steps. The grade is determined on evaluation of each job as applied to Minnesota Pay Equity and the steps have determined solely by longevity in the job and the steps are automatic until the eighth step and then the Council approves an additional 1% step upon completion of a favorable employee revue.

Grade	1	2	3	4	5	6	7	8
	Entry	6 Months	1 Year	2 Year	3 Year	4 Year	5 Year	Ea. Yr. After
		5%	5%	2%	2%	2%	2%	1%
1	11.32	11.89	12.48	12.73	12.98	13.24	13.51	
2	12.47	13.09	13.75	14.02	14.30	14.59	14.88	
3	13.70	14.39	15.10	15.41	15.71	16.03	16.35	
4	15.10	15.86	16.65	16.98	17.32	17.67	18.02	20.13
5	16.62	17.45	18.32	18.69	19.06	19.45	19.83	
6	18.73	19.67	20.64	21.06	21.48	21.91	22.35	23.02
7	21.15	22.21	23.35	23.78	24.26	24.75	25.24	25.76
13	33.77	35.46	37.23	37.98	38.74	39.51	40.30	

• Table 8 Current Pay Scale

## Adjustments to Scale

The Council determines whether the scale will be adjusted periodically for inflation in the form of a Cost Of Living Adjustment.

Historically the adjustments have been:

- (Revised 01/01/06 - 3% Annual Scale Adjustment)**
- (Revised 01/01/07 - 2% Annual Scale Adjustment)**
- (Revised 01/01/08 - 2.5% Annual Scale Adjustment)**
- (Revised 01/01/09 - 2% Annual Scale Adjustment)**
- (Revised 01/01/10 - .5% Annual Scale Adjustment)**
- (Revised 01/01/11 - 1.7% Annual Scale Adjustment)**
- (Revised 01/01/12 - No COLA)**
- (Revised 01/01/13 - No COLA)**
- (Revised 01/01/14 - 2% Annual Scale Adjustment)**
- (Revised 01/01/15 - 2% Annual Scale Adjustment)**

	1	2	3	4	5	6	7	8
Grade	Entry	6 Months	1 Year	2 Year	3 Year	4 Year	5 Year	Ea. Yr. After
		5%	5%	2%	2%	2%	2%	1%
<b>1</b>	11.44	12.01	12.61	12.86	13.12	13.38	13.65	
<b>2</b>	12.60	13.23	13.89	14.17	14.45	14.74	15.04	
<b>3</b>	13.84	14.53	15.26	15.56	15.88	16.19	16.52	
<b>4</b>	15.25	16.01	16.81	17.15	17.49	17.84	18.20	20.33
<b>5</b>	16.79	17.63	18.51	18.88	19.26	19.64	20.04	
<b>6</b>	18.92	19.87	20.85	21.28	21.70	22.14	22.58	23.25
<b>7</b>	21.36	22.43	23.55	24.02	24.50	24.99	25.49	26.02
<b>13</b>	34.11	35.82	37.61	38.36	39.13	39.91	40.71	

• Table 9 Budgeted Scale

### Budget Considerations

Currently the projected budget incorporates a 1% pay scale adjustment. The adjustment will increase the base pay for the full time and permanent part time employees. The casual, seasonal and recycling employees are currently paid minimum wage. Minimum wage increased to \$9.00 per hour August 1, 2015, a 12.5% increase. A 5.6% increase will go into effect August 1, 2016, increasing the hourly pay for the employees affected to 9.50 per hour.

The 1% COLA impacts by **\$2,752** taking into account all Full time employees, and related payroll; expenses.

**Benefits**

The City provides retirement, health insurance, life insurance, and paid leave to the full time employees. In addition, all employees are covered by workers compensation insurance.

The retirement is funded by Public Employee Retirement Association and FICA. Both of the programs are mandatory and participation is directed by the State for PERA and the Federal for FICA.

2016 Proposed Personnel cost is 45.26% of Budgeted expenses, down from 45.26% budgeted in 2015

The City currently provides eligible employees with health insurance coverage and \$10,000 term life insurance. The City pays the entire employee only premium for full time employees and participates in coverage cost for permanent part time employees based on their authorized hours. The City also pays a portion of family health coverage for eligible employees depending on hours authorized.

<u>Expense - Budgeted</u>	<u>2015</u>	<u>2016</u>
<b>Wages</b>	312,654	324,212
<b>PERA</b>	27,048	27,272
<b>Social Security</b>	15,760	16,317
<b>Medicare</b>	4,536	4,679
<b>Official's Insurance</b>	50	67
<b>Health Ins</b>	74,778	58,277
<b>Life Ins</b>	265	280
<b>Work Comp</b>	13,647	19,143

**Health Insurance Cost**

The plan is a \$3,500/7,000 deductible plan with a Health Savings Account funded by the City at \$1,600 per year. Cost of the policy per family in 2016 will be \$24,604 per year including \$1,600 per family reimbursement. The table above cost reflects the cost sharing by full time employees of 25% of the cost of family coverage is taken. Permanent part time employees pay based on the hours authorized per week. The cost share is calculated by percentage of full time. An employee authorized for 20 hours per week would pay 50% of the single premium and receive \$800 HSA contribution and pay 50% of the 75% City paid family premium for a full time employee.

The maximum employee contribution per pay period based on the current projected 1% pay scale adjustment is \$78.89. The cost sharing reflected in the current policy and budget year are in compliance.

**Other Line Items**

Other expense line items in the budget use recent historical payments and account for inflation and upcoming needs to arrive at an approximation of the amount predicted to be needed to operate the City. Each department in the General Fund are examined below.

**Projected By Department**

**Mayor and Council 41100**

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Wages	8,625.00	9,500	-	9,500
Social Security	534.75	589	-	589
Medicare	125.09	138	-	138
Workers Comp Insurance	48.23	138	51.43	67
Operating Expense	22.04	50	79.80	40
Schooling	0.00	600	-	0
Prop/Liab Ins	415.80	424	496.04	506
Misc.	0.00	0	-	-
<b>Totals</b>	<b>9,770.91</b>	<b>11,439</b>	<b>627</b>	<b>10,840</b>
<i>Capital Reserve</i>	<i>0.00</i>	<i>500</i>	<i>-</i>	<i>500</i>
<b>Grand Total</b>	<b>9,770.91</b>	<b>11,939</b>	<b>627</b>	<b>11,340</b>

*Personnel Cost*

The projected wages are based on the current per meeting rate and expected attendance at the meetings. Rate of pay cannot be increased for 2016. State law requires the pay to be set by ordinance and go into effect after an election.

*Operating Expenses*

The 2015 expense is for advertising for the vacancy on the Council. The dues for membership in the Mayors Association are also coded to Operating Expense.

*Capital Reserve*

The capital reserve for the Council with the \$500 increase will provide available balance of \$1,463. The Council is in need of new computers and the plans are to attempt to begin replacement of one or two each year. Another long term need will be updating and redecorating the Council Chambers. The last time this was done was almost 15 years ago.

**Administration**

	<b>Actual</b>	<b>Adopted</b>	<b>YTD</b>	<b>Proposed</b>
<b><u>Expense</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>
Wages	83,365.80	80,623	51,690.55	73,259
PERA	6,046.82	6,047	3,535.57	5,494
Social Security	4,594.80	4,999	2,873.02	4,542
Medicare	1,074.58	1,169	671.86	1,062
Health Ins	40,274.99	33,766	14,545.09	21,118
Life Ins	197.40	197	101.65	200
Work Comp	457.62	452	489.36	570
Office Supp	289.52	800	471.69	800
Ordinance Expense	0.00	1,000	-	1,000
Operating Expense	4,822.42	3,300	1,915.97	3,000
Janitor Supplies/Repairs	3,097.17	1,000	784.65	1,000
Cleaning Services	4,712.00	3,500	2,734.87	4,000
Vehicle Operation	0.00	150	54.67	100
Professional Exp	0.00	0	-	0
Audit Expense	4,450.00	5,100	4,200.00	4,628
Engineer Fees	0.00	0	-	0
Legal Fees	146.00	0	-	0
Contract Fees	2,040.00	0	-	1,600
Schooling	75.00	450	343.52	450
Computer/Software Exp	3,535.51	1,000	1,640.00	500
Permits/Membership	1,480.00	1,600	35.00	1,500
Telephone	1,243.32	1,268	848.75	1,299
Mileage	17.92	0	-	0

Motel	0.00	300	-	400
Advertising	2,917.70	3,800	2,594.87	3,800
Prop/Liab Ins	1,509.45	1,540	1,572.80	1,604
Electric	674.54	703	386.31	591
Heat	1,491.86	2,051	759.34	1,162
Garbage	979.55	1,000	755.32	1,156
Uniform	228.50	250	218.88	250
Contingency	0.00	0	-	0
Regional Development	300.00	300	-	300
<b>Totals</b>	<b>170,022.47</b>	<b>156,365</b>	<b>93,224</b>	<b>136,882</b>
<i>Capital Reserve</i>	<i>0.00</i>	<i>3,600</i>	<i>-</i>	<i>700</i>
<b>Grand Total</b>	<b>170,022.47</b>	<b>159,965.00</b>	<b>93,223.74</b>	<b>137,582</b>

*Personnel Cost*

The personnel cost projected in the Administration budget include a 1% Cost of Living Adjustment. The City Clerk/Treasurer salary is based on 40 hours per week at grade 7 step 8 and does not pay overtime. The Assistant Clerk is based on an authorized 32 hours per week and is pay grade 3 step 2. Twenty-five percent of the Assistant Clerk's personnel cost is coded to the Water department.

*Health Insurance*

The budgeted cost for Health Insurance includes family coverage for both employees. The Assistant Clerk premium is split 75/25 with the Water fund.

*Capital Reserve*

The \$700 minor budget amount to Capital Reserve will result in the following balances:

1. Community Room Tables and chairs \$ 786
2. Office Equipment \$3,010
3. City Hall (Building) \$9,945

This amount probably does not fund a kitchen replacement. The \$9,945 can be used for any desired kitchen renovation, keeping in mind the City Hall building is 46 years old. The Carpet in the office is showing signs of wear and décor has been the same for 15 years. The walls and lighting in the hallway could use updating. The entry door in the Police garage is in need of an upgrade and the Police Department office is very inadequate.

## Admin Revenue

City Hall 41400

<u>Revenue</u>	<u>Actual</u> <u>2014</u>	<u>Adopted</u> <u>2015</u>	<u>Proposed</u> <u>2016</u>	<u>Increase/</u> <u>Decrease</u>
Rents	2,126.00	1,800	1,800	0

City Hall rent is coded to the Administrative Department.

## Election

<u>Expense</u>	<u>Actual</u> <u>2014</u>	<u>Adopted</u> <u>2015</u>	<u>YTD</u> <u>2015</u>	<u>Proposed</u> <u>2016</u>
Wages	818	0	-	1,550
Oper Expense	114	500	-	1,000
Mileage	159	0	-	250
Advertising	0	0	-	250
<b>Totals</b>	<b>1,091</b>	<b>500</b>	<b>0</b>	<b>3,050</b>

The City did not conduct an election in 2015. Unless there is a required special election in an odd numbered year New Richland only conducts elections in even numbered years.

The wages are calculated at \$12.00 per hour. This is an increase from \$10.00 the past three elections.

Operating expense includes ballot counter programing and maintenance.

**Police**

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Wages Full Time	86,325.88	97,751	62,656.54	99,958
Wages Part Time	21,425.28	14,502	9,179.16	18,133
PERA	14,652.78	16,923	10,838.85	17,553
Social Security	1,328.33	3,335	569.14	3,634
Medicare	1,561.14	1,628	1,041.66	1,712
Health Ins	18,501.14	19,388	13,611.61	21,320
Life Ins	44.40	50	29.40	50
Work Comp	3,027.05	3,046	3,011.67	4,409
Office Sup	13.97	50	35.45	100
Operating Expense	2,096.67	1,800	1,467.52	1,800
Repairs & Maint Supplies	147.49	100	-	100
Vehicle Oper	9,247.12	8,170	3,008.00	9,000
Vehicle Maint	4,072.10	3,000	2,462.89	5,938
Minor Equipment	89.76	100	-	100
Professional Services	320.00	50	-	50
Audit Fees	1,780.00	1,650	1,370.00	1,851
Legal Fees	8,800.00	8,500	-	8,500
Medical Expenses	226.00	300	-	500
Animal Expenses	1,454.06	400	-	400
Contract Fees	0.00	0	-	0
Schooling	396.55	900	866.60	900
Computer Expenses	396.55	234	655.16	0
Permit/Membership Fees	0.00	180	-	0
Lap Top Expense	119.97	530	90.00	360
Telephone	1,643.55	1,707	1,141.96	1,747
Mileage	0.00	0	-	0
Motel	0.00	100	-	0
Advertising	0.00	0	-	0
Prop/Liab Ins	5,951.11	6,070	6,786.83	6,923
Electric	674.54	900	386.30	591
Heat	1,491.83	2,051	759.34	1,162
Uniform Allowance	7,453.72	2,000	127.99	2,500
Misc.	0.00	0	24.84	0
<b>Totals</b>	<b>193,240.99</b>	<b>195,415</b>	<b>120,121</b>	<b>209,292</b>
<i>Capital Reserve</i>	<i>1,474.55</i>	<i>4,000</i>	<i>449.00</i>	<i>0</i>
<b>Grand Totals</b>	<b>194,715.54</b>	<b>199,415</b>	<b>120,570</b>	<b>209,788</b>

*Personnel Cost*

The personnel cost projected in the Police Department include a 1% Cost of Living Adjustment. The Police Chief is a full time position paid at grade 6 step 8. The chief is eligible for overtime pay and full benefits of the City. The department also has one authorized full time patrol officer at grade 4 step 6, eligible for full time benefits. In addition to the two full time officers the department utilizes part time patrol officers classified as part time casual employees that are scheduled as needed and available. The casual officers are expected to work fewer than 30 hours per work week and are not eligible for City health Insurance coverage. The part time officers are covered by Coordinated PERA pension plan authorized by Council Resolution.

*Health Insurance*

The budgeted cost for Health Insurance includes coverage as taken by the full time officers in 2015. No coverage is budgeted for part time officers. If Full time officers elect to take family coverage the budget amount for health insurance will need to be increased.

*Capital Reserve*

The Capital Reserve balances for the Police Department currently stand at:

1. Squad Car	\$10,138
2. Office Equipment/Computer	\$ 3,116
3. Radios & Equipment	\$ 5,898
4. Police Reserve	\$ 1,239

Nothing is in the budget at this time to increase any of the Capital Reserve amounts.

*Squad Car*

The major capital need identified for 2016 is a replacement of the primary squad car. It has been the plan to look at replacing the squad car every four years. The current primary auto was put into service January 2012. The mileage is approaching 100,000. The department recommends replacement of the 2012 Impala as the primary car with a 2016 Chev Impala. The 2012 Impala would be kept as a General business car. The current backup, a 2002 Ford Crown Victoria would continue in this role for another four years. The 2008 Impala would be advertised for sale.

*Lease VS, Purchase*

The cost for an Impala the first year would be estimated to be \$24,445 less than a purchase assuming paying cash for the vehicle. The Impala would be \$18,615 less than purchase.

The cost of the lease payment is budgeted as vehicle maintenance with the up front equipment and graphic costs taken from the Squad Reserve. The budget currently assumes leasing an Impala for four years.

The purchase outright of the vehicle in 2016 will require budgeting \$20,768 for the SUV to the Squad Reserve for the purchase and the same \$1,475 to equipment and \$12,471 budgeted for the Impala.

<b>LEASE</b>	
Suggested retail price	\$ 25,562.95
Added	\$ 1,592.00
Refundable security deposit	\$ -
First year's payment	\$ 7,002.96
Capital cost reduction payment	
Equipment Installed	\$ 5,762.51
Tires	\$ 458.67
Maint Not incl fuel, Tires & Insurance	\$ -
	\$ -
Discount for present value	
Future value of last payment	
Initial costs	\$ 13,224.14
Present value of total costs	<b>\$ 13,224.14</b>

<b>BUY</b>	
Suggested retail price	\$ 25,562.95
Added	\$ 1,592.00
Down payment	\$ 27,155.00
Equipment Installed	\$ 5,762.51
Tires	\$ 458.67
Maint Not incl fuel, Tires & Insurance	\$ 3,293.00
	\$ -
Discount for present value	
Initial costs	\$ 36,669.18
Present value of total costs	<b>\$ 36,669.18</b>
<b>DIFFERENCE</b>	<b>\$ 23,445.04</b>
<i>Note: Positive value favors leasing.</i>	

<b>Additional</b>	<b>LEASE</b>
Equipment	\$ 3,402.51
Graphics	\$ 560.00
Install/Uninstall	\$ 1,800.00
	\$ 5,762.51

<b>Additional</b>	<b>BUY</b>
Equipment	\$ 3,402.51
Graphics	\$ 560.00
Sales tax	\$ 1,800.00
	\$ 5,762.51

• Table 10 1st Year Costs SUV

<b>LEASE</b>	
Suggested retail price	\$ 20,441.00
Added	\$ 319.00
Refundable security deposit	\$ -
First year's payment	\$ 5,438.00
Capital cost reduction payment	
Equipment Installed	\$ 2,735.00
Tires	\$ 458.67
Maint Not incl fuel, Tires & Insurance	\$ -
	\$ -
Discount for present value	
Future value of last payment	
Initial costs	\$ 8,631.95
Present value of total costs	<b>\$ 8631.95</b>

<b>BUY</b>	
Suggested retail price	\$ 20,441.00
Added	\$ 319.00
Down payment	\$ 20,760.00
Equipment Installed	\$ 2,735.00
Tires	\$ 458.67
Maint Not incl fuel, Tires & Insurance	\$ 3,293.00
	\$ -
Discount for present value	
Future value of last payment	
Initial costs	\$ 27,246.67
Present value of total costs	<b>\$ 27,246.67</b>
<b>DIFFERENCE</b>	<b>\$ 18,614.72</b>
<i>Note: Positive value favors leasing.</i>	

<b>Additional</b>	<b>LEASE</b>
Equipment	\$ -
Graphics	\$ 560.00
Instal/Uninstall	\$ 1,800.00
Misc	\$ 375.00
	\$ 2,735.00

<b>Additional</b>	<b>BUY</b>
Equipment	\$ *
Grapics	\$ 560.00
Sales tax	\$ 1,800.00
Misck	\$ 375.00
	\$ 2,735.00

• Table 11Impala First Year cost

Years 2 through 4 Costs

Based on an estimated \$3,710 per year cost increase for the leased vehicle. The per year budget for leased vehicle would be \$7,462 versus the purchased Vehicle cost of \$3,752 per year for operation only. If the car is to be replace again in four years, the Reserve amount that will need to be budgeted per year will be \$11,631 for the three following years. Even without funding Capital Reserves for the three years the lease could be up to \$12,000 Les for the four years.

<b>LEASE</b>		<b>BUY</b>	
Suggested retail price	\$ 25,562.95	Suggested retail price	\$ 25,562.95
Added Refundable security deposit	\$ 1,592.00	Added	\$ 1,592.00
year's payment	\$ 7,002.96		\$ -
Equipment Installed	\$ -	Equipment Installed	\$ -
Tires	\$ 1,376.00	Tires	\$ 1,376.00
Maint Not incl fuel, Tires & Insurance	\$ -	Maint Not incl fuel, Tires & Insurance	\$ 9,879.00
	\$ -		\$ -
Discount for present value		Discount for present value	
Future value of last payment			
3 year costs	\$ 22,384.88	3 year costs	\$ 11,255.00
Present value of total costs	<b>\$ 22,384.88</b>	Present value of total costs	<b>\$ 11,255.00</b>
		<b>DIFFERENCE</b>	<b>\$(11,129.88)</b>
		<i>Note: Positive value favors leasing.</i>	

• Table 12 SUV Three Year cost

	<b>LEASE</b>		<b>BUY</b>
Suggested retail price	\$ 20,441.00	Suggested retail price	\$ 20,441.00
Added Refundable security deposit	\$ 319.00	Added	\$ 319.00
year's payment	\$ 5,438.00		
Capital cost reduction payment			
Equipment Installed	\$ -	Down payment	\$ -
Tires	\$ 1,376.00	Equipment Installed	\$ -
Maint Not incl fuel, Tires & Insurance	\$ -	Tires	\$ 1,376.00
	\$ -	Maint Not incl fuel, Tires & Insurance	\$ 9,879.00
Discount for present value			\$ -
Future value of last payment		Discount for present value	
3 year costs	\$ 17,690.00		
Present value of total costs	<b>\$ 17,690.00</b>	3 year costs	\$ 11,255.00
		Present value of total costs	<b>\$ 11,255.00</b>
		<b>DIFFERENCE</b>	<b>\$ (6,435.00)</b>
		<i>Note: Positive value favors leasing.</i>	

• Table 13 Impala Three Year Cost

### Capital Needs

The Department needs a new lap top computer for the squad car, whether the car is replace or not. The estimated cost \$2,703. The next six years also require annual payment of \$1,475 to the County for the radio system.

It is expected that personal protective equipment and other items will be identified in future cycles that will require additional funding of capital reserves.

If a leased vehicle is obtained, the cost per year will be known and it will ensure that the budget reserve for a squad car is not used to balance the rest of the budget.

## Police Revenue

<u>Revenue</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>Proposed 2016</u>	<u>Increase/ Decrease</u>
Animal License	195.00	100.00	100	0
Police State Aid	7,676.85	7,000	7,500	500
Police Training Reimb	2,425.62	1,000	1,000	0
Police Fines	446.11	3,000	2,800	(200)
Misc. Revenues	2,975.34	65	70	5
Contributions/Donations	2,650.00	0	0	0
Sale of Assets		0	0	0
<b>Total</b>	<b>16,368.92</b>	<b>11,165.00</b>	<b>11,470.00</b>	

• Table 14 Budget Police Revenue

## Ambulance

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Wages	41,243.59	52,562	26,825.72	57,684
PERA	243.90	848	-	895
Social Security	2,479.88	3,259	1,661.75	3,576
Medicare	579.95	765	388.66	836
Work Comp	4,045.14	4,028	4,020.11	6,665
Office Supplies	96.77	200	53.58	200
Oper Expense	2,462.04	5,000	2,481.84	5,000
Medical Supply	7,230.42	10,000	9,053.65	13,000
Repairs/Maint/Janitorial	719.04	650	550.50	650
Vehicle Oper	2,326.16	3,900	915.89	3,000
Vehicle Maint	538.79	2,000	128.25	1,000
Professional	0.00	25	141.90	110
Audit	1,602.00	1,900	1,233.00	1,666
Legal Fees	0.00	100	-	0
Contract Fees	575.00	1,500	680.88	1,000
Schooling	3,628.80	6,000	1,549.28	6,000
Computer Expense	654.97	200	-	200
Permits/Membership	978.00	625	-	700
Electronic Collection Fees	110.74	75	49.42	90
Telephone	786.34	791	430.94	659
Mileage	0.00	0	-	0
Motel	0.00	0	-	0

Advertising	268.80	500	-	0
Prop/Liab Ins	1,681.53	1,716	1,746.94	1,782
Electric	674.53	703	386.31	591
Heat	1,491.86	2,051	759.33	1,162
Uniform Allowance	2,408.91	500	187.00	500
Misc	0.00	0	-	0
Bad Debt	1,576.99	3,000	570.00	3,000
Write Off	26,237.69	26,630	23,011.21	30,616
<b>Totals</b>	<b>104,641.84</b>	<b>129,528</b>	<b>76,826</b>	<b>140,583</b>
<i>Capital Reserve</i>	<i>5,931.97</i>	<i>3,000</i>	<i>-</i>	<i>15,500</i>
<b>Grand Totals</b>	<b>110,573.81</b>	<b>132,528</b>	<b>76,826</b>	<b>156,083</b>

#### *Personnel Cost*

The personnel cost projected in the Ambulance budget uses the same cost structure as the last few years. The Director salary is based on minimum wage at the authorized 28 hours per week. The rest of the cost is call time pay at \$1.50 per hour week days and \$2.50 per hour on weekends and holidays. The director would be covered by PERA if the director pay reaches the statutory threshold. The current director has no met the criteria, but could in the coming year if 28 hours per week are worked.

#### Health Insurance

The Ambulance positions are not eligible for City offered health insurance benefit.

#### *Capital Reserve*

The \$15,500 budget amount to Capital Reserve will result in the following balances:

1. Vehicle \$16,500
2. Office & Equipment \$16,779
3. Donated Funds \$ 3,721

The \$16,779 after the \$15,000 budgeted amount in 2016 is potentially to construct the requested quarters for the members from some distance away.

#### Ambulance Revenue

<u>Revenue</u>	<u>Actual</u> <u>2014</u>	<u>Adopted</u> <u>2015</u>	<u>Proposed</u> <u>2016</u>	<u>Increase/</u> <u>Decrease</u>
Other County Aids	4,250.00	5,000	5,000	0
Ambulance Charges	98,870.62	146,000	146,280	280
Amb/Fire School Reimb	60.00	1,000	1,000	0
Contributions/Donations	1,303.00	0	0	0
Refunds/Reimbursements	2,289.97	0	0	0
Sale of Assets		0	0	0
<b>Total</b>	<b>106,773.59</b>	<b>152,000.00</b>	<b>152,280.00</b>	

**Fire**

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Pension Pymt	23,288.88	25,000	-	24,450
Work Comp	1,630.61	1,585	1,752.52	2,334
Oper Expense	5,502.12	5,000	3,224.91	6,000
Repair/Maint/Janitorial	657.94	500	717.59	1,200
Vehicle Oper	898.68	1,500	231.17	1,500
Vehicle Maint	1,297.86	4,000	1,592.39	4,000
Professional Services	0.00	0	-	0
Audit Fees	1,990.00	3,500	1,810.00	2,070
Medical Fees	69.00	1,000	460.50	1,000
Contract Fees	452.52	1,000	452.52	1,000
Schooling	2,337.50	3,500	3,552.50	4,000
Computer Expense	0.00	250	637.87	500
Telephone	529.34	720	314.32	481
Mileage	0.00	0	-	0
Advertising	0.00	0	-	0
Prop/Liab Ins	2,102.09	2,144	2,041.22	2,082
Electric	692.48	678	382.47	585
Heat	2,241.64	3,622	1,112.26	1,702
Uniform Allowance	5,460.51	6,000	2,746.65	7,000
Misc.	0.00	0	5.00	
<b>Totals</b>	<b>49,151.17</b>	<b>59,999</b>	<b>21,034</b>	<b>59,903</b>
<i>Capital Reserve</i>	<u>20,412.49</u>	<u>6,000</u>	<u>849.58</u>	<u>1,000</u>
<b>Grand Totals</b>	<b>69,563.66</b>	<b>65,999</b>	<b>21,883</b>	<b>60,903</b>

*Personnel Cost*

Currently the Fire Department does not have any budget for pay of personnel. The largest personnel related cost is the pension contribution and that is almost entirely offset by the receipt of State collected premium taxes. The Department has had conversation about starting to pay members for fire and training time.

The pension cost will need to increase by up to \$3,000 if an actuarial study is done. Transferring the pension to PERA's Statewide Volunteer Firefighter Plan is being explored.

*Capital Reserve*

The \$1,000 budget amount to Capital Reserve will result in the following balances:

- |                |          |
|----------------|----------|
| 1. Vehicle     | \$36,399 |
| 2. Dry Hydrant | \$ 125   |
| 3. Equip/Radio | \$44,585 |

The Department is looking at a new vehicle in 2016 or shortly after. The Department has radio cost for the next six years after 2015 payment.

**Fire Revenue**

<u>Revenue</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>Proposed 2016</u>	<u>Increase/ Decrease</u>
Fire State Aid	22,838.88	25,000	24,000	(1,000)
Fire Charges	0.00	0	500	
Amb/Fire School Reimb	1,963.00	0	1,400	1,400
Interest On investments	0.04	0	0	0
Contributions/Donations	16,012.50	0	0	0
Refunds/Reimbursements	474.51	0	0	0
Sale of Assets	0.00	0	0	0
<b>Total</b>	<b>41,288.93</b>	<b>25,000.00</b>	<b>25,900.00</b>	

**Building Inspection**

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Audit	178.00	200	137.00	185
Bldg Permit Surcharge	234.47	250	110.17	250
Engineering Fees	0.00	0	-	0
Legal Fees	0.00	0	-	0
Contract Fees	6,688.71	11,850	3,193.81	7,615
Schooling	0.00	0	-	0
Electronic pay fees	487.01	90	46.86	90
Mileage	0.00	0	-	0
Advertising	0.00	0	-	0
Insurance	391.12	330	496.04	330
Misc.	0.00	0	-	0
<b>Totals</b>	<b>7,979.31</b>	<b>12,720</b>	<b>3,984</b>	<b>8,470</b>
<i>Capital Reserve</i>	<i>0.00</i>	<i>0</i>	<i>-</i>	<i>100</i>
<b>Grand Totals</b>	<b>7,979.31</b>	<b>12,720</b>	<b>3,984</b>	<b>8,570</b>

## Contract Fees

The major expense involves paying the contracted Building Official for services rendered. The expense amount is calculated from the anticipated issued permit revenue.

### Capital

The Capital Reserve balance after the \$100 addition will be \$3,000. This reserve is attempting to accumulate a balance to allow mitigation of hazardous properties if the City needs to pursue any major problems.

## Building Inspection Revenue

<u>Revenue</u>	<u>Actual</u> <u>2014</u>	<u>Adopted</u> <u>2015</u>	<u>Proposed</u> <u>2016</u>	<u>Increase/</u> <u>Decrease</u>
Building Permits	8,289.06	10,000	6,000	(4,000)
Rental Housing License	(1,903.53)	2,235	3,065	830
<b>Total</b>	<b>6,385.53</b>	<b>12,235</b>	<b>9,065</b>	

Rental License revenue based on inspection schedule.

### Maintenance Department

<u>Expense</u>	<u>Actual</u> <u>2014</u>	<u>Adopted</u> <u>2015</u>	<u>YTD</u> <u>2015</u>	<u>Proposed</u> <u>2016</u>
Wages Full Time	34,864.55	43,065	22,599.18	44,389
Wages Part Time	16,529.02	2,946	16,080.96	3,227
PERA	3,323.29	3,230	2,726.98	3,329
Social Security	3,049.17	2,853	2,274.18	2,952
Medicare	714.44	667	531.88	690
Health Ins	13,458.16	14,114	8,326.81	15,839
Life Ins	17.14	17	10.01	30
Work Comp	4,100.92	4,022	4,497.40	4,374
Office Supp	29.36	100	19.14	100
Operating Expense	5,917.77	3,500	4,607.44	3,500
Snow Removal	5,062.01	6,300	2,340.00	5,000
Tree Expense	0.00	0	50.00	0
Gravel	2,567.82	3,000	1,272.21	3,000
Spring Clean-up	0.00	0	-	2,500
Chemicals/Spray	127.12	600	84.86	600
County Ditches	0.00	400	-	400

Bldg Repairs & Maint	4,931.40	3,000	136.44	3,000
Vehicle Oper	5,000.22	6,000	1,769.93	6,000
Vehicle Maint	609.90	2,000	98.33	2,000
Lawn Equip Maint	574.57	500	784.01	500
Tractor Maint	1,107.09	500	5.17	500
Dump Truck Maint	181.87	500	43.62	500
Pickup Maint	461.44	1,300	674.31	1,300
Snow Equip Maint	955.49	1,000	772.86	1,000
Sweeper Maint	440.41	750	509.81	750
Small Tools & Equip	92.96	200	-	200
Professional Services	0.00	50	-	0
Audit	1,720.00	1,700	1,370.00	1,789
Engineer Fees	0.00	0	-	0
Legal Fees	0.00	0	-	0
Medical Fees	0.00	200	-	200
Contract Fees	0.00	0	-	0
Schooling	0.00	0	-	1,000
Permits/Membership	0.00	0	-	0
Telephone	1,384.30	2,780	1,062.18	1,625
Mileage	0.00	0	-	0
Motel	0.00	0	-	0
Advertising	229.50	200	-	0
Prop/Liab Ins	5,171.62	5,275	4,965.87	5,065
Electric	2,352.06	2,100	1,305.94	1,998
Heat	3,229.19	4,317	2,100.80	3,214
Garbage F & C Toilet	321.48	500	407.98	624
Street Lighting	14,641.73	12,771	8,721.37	13,344
Uniform Allowance	252.49	500	411.07	500
Misc	0.00	0	-	
<b>Totals</b>	<b>133,418.49</b>	<b>130,957</b>	<b>90,561</b>	<b>134,640</b>
<i>Capital Reserve</i>	<i>95,783.03</i>	<i>74,000</i>	<i>57,844.70</i>	<i>72,900</i>
<b>Grand Totals</b>	<b>229,201.52</b>	<b>204,957</b>	<b>148,405</b>	<b>207,540</b>

*Personnel Cost*

The personnel cost projected in the Maintenance Department include a 1% Cost of Living Adjustment. The full time position is at grade 4 step 8. This position is eligible for overtime pay and full benefits of the City. The department also has one authorized half time worker at grade 3 step 2, eligible for half benefits. In addition to the two permanent employees the department utilizes a part time casual employee that is scheduled as needed and available. The casual employee is expected to work fewer than 30 hours per work week and are not eligible for City health Insurance coverage. The permanent employee's personnel costs are split with the Water Fund. The General fund is responsible for 75% of the cost

Health Insurance

The cost for Health Insurance is budgeted at the same level of utilization as 2015. If the half time employee takes coverage the budget will need to be adjusted.

*Capital Reserve*

The Capital Reserve balances for the Maintenance Department currently stand at:

1. Dump Truck	\$ 13,914
2. Pickup	\$ 7,202
3. Mower	\$ 1,288
4. Snow blower	\$ 1,416
5. Street Sweeper	\$ 3,159
6. County Ditch	\$ 400
7. Building	\$ 1,000
8. Central Park	\$ 6,215
9. Tree	\$ 1,500
10. Street	\$108,988
11. Storm Sewer	\$ 12,311

*Pickup*

The Department currently operates two pickup trucks, a 1998 Chevrolet and a 2006 1 ton Ford. The 1998 is in need of replacement. The plan will be to look at replacement in 2017, by possibly obtaining a new 1ton primary pickup with plow and shifting the 2006 to the secondary pickup.

*Recycle Shed*

The building used to house recycling is in dire need of demolition. A discussion about the direction of recycling needs to take place to plan the best course of action in replacement of the building.

Maintenance Revenue

<u>Revenue</u>	<u>Actual</u> <u>2014</u>	<u>Adopted</u> <u>2015</u>	<u>Proposed</u> <u>2016</u>	<u>Increase/</u> <u>Decrease</u>
Right-Of-Way Permit Fee	600.00	300	300	0
Street Charges	1,420.00	400	500	100
Rents	0.00	0	0	0
Contributions/Donations	5,400.00	0	0	0
Refunds/Reimbursements	11,050.96	0	0	0
Sale of Assets	200.00	0	0	0
<b>Total</b>	<b>18,670.96</b>	<b>700</b>	<b>800</b>	

**Recycling**

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Wages	1,206.40	1,500	320.00	2,652
Social Security	74.80	93	19.84	164
Medicare	1,750.00	22	4.64	38
Advertising	0.00	0	-	0
Misc.	0.00	0	-	0
<b>Totals</b>	<b>3,031.20</b>	<b>2,115</b>	<b>344</b>	<b>2,855</b>
<i>Capital Reserve</i>	<i>0.00</i>	<i>0</i>		<i>0</i>
<b>Grand Totals</b>	<b>3,031.20</b>	<b>2,115</b>	<b>344</b>	<b>2,855</b>

Recycling employs two minimum wage employees that are not eligible for health insurance or PERA.

**Legion Field**

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Oper Expense	274.45	2,000	39.00	1,500
Gravel/Rock For Lot	0.00	500	-	500
Chemicals/Sprays	0.00	500	-	500
Repairs/Maint/Janitorial	118.80	1,500	652.77	1,500
Vehicle Operation	14.78	150	0.69	150
Vehicle Maintenance	0.00	750	-	750
Professional Services	0.00	0	-	0
Audit	950.00	765	685.00	988
Engineering	0.00	0	-	0
Advertising	0.00	0	-	0
Prop/Liab Ins	3,675.84	3,750	3,540.92	3,612
Electric	1,110.11	1,271	645.20	987
Garbage	613.92	550	-	650
L. Field Pump Expense	444.13	1,000	260.10	1,000
Baseball Association	0.00	1,600	-	0
<b>Totals</b>	<b>7,202.03</b>	<b>14,336</b>	<b>5,824</b>	<b>12,137</b>

<i>Capital Reserve</i>	<i>0.00</i>	<i>1,000</i>	<i>10,534.09</i>	<i>1,000</i>
<b>Grand Totals</b>	<b>7,202.03</b>	<b>15,336</b>	<b>16,358</b>	<b>13,137</b>

## Expenses

The ballfield maintenance and drainage pump maintenance account for the majority of the Legion Field expense. The plan is to at some point look at upgrading the south softball field, particularly the infield with better infield and fences.

### Skating Rink

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Oper Expense	0.00	1,000	-	1,000
Electric	186.75	182	115.12	173
Advertising	0.00	0	-	-
<b>Totals</b>	<b>186.75</b>	<b>1,182.00</b>	<b>115.12</b>	<b>1,172.68</b>
<i>Capital Reserve</i>	<i>0.00</i>	<i>0</i>	<i>-</i>	<i>0</i>
<b>Grand Totals</b>	<b>186.75</b>	<b>1,182.00</b>	<b>115.12</b>	<b>1,172.68</b>

### St Olaf Lake Park

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Wages	7,774.99	9,656	8,332.21	13,860
Social Security	482.03	599	516.61	859
Medicare	112.73	140	120.82	201
Work Comp	493.35	514	419.45	791
Oper Expense	1,593.74	2,000	1,929.64	2,000
Lifeguard Supplies/Exp	4.04	700	304.94	700
Chemicals/Sprays	0.00	400	464.91	400
Repairs/Maint/Janitorial	155.92	600	90.05	600
Audit	890.00	820	685.00	926
Contract fees	0.00	0	21.61	0
Schooling	340.00	800	330.00	800
Permit/License	30.91	0	35.00	0
Telephone	0.00	0	-	0
Mileage	0.00	0	-	0

Advertising	199.50	100	101.25	100
Prop/Liab Ins	2,339.69	2,387	2,264.37	2,310
Electric	842.60	758	519.91	795
Garbage	409.28	500	517.00	600
Misc.	0.00	0	-	0
<b>Totals</b>	<b>15,668.78</b>	<b>19,974</b>	<b>16,653</b>	<b>24,942</b>
<b>Capital Reserve</b>	<i>1,167.45</i>	<i>500</i>	-	<i>0</i>
<b>Grand Totals</b>	<b>16,836.23</b>	<b>20,474</b>	<b>16,653</b>	<b>24,942</b>

### Personnel Costs

The lifeguard cost has been increased about 40% due to the bottom of the scale being subject to the increases in minimum wage driving the entire scale upward.

### St Olaf Revenue

<u>Revenue</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>Proposed 2016</u>	<u>Increase/ Decrease</u>
St. Olaf Conc/Swimming Fee	3,225.00	3,600	3,000	(600)
Contributions/Donations	1,220.00	0	0	0
Interest On Investment	4.67	0	0	0
Refunds/Reimbursements	977.23	575	575	0
<b>Total</b>	<b>2,201.90</b>	<b>4,175</b>	<b>3,575</b>	

Revenue from swimming lessons is budgeted at the same level as 2015 based on the number of 2015 participants. An increase in participation and/or an increase in fee would increase the revenue to offset park expenses.

### Transportation

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Misc.	3,000.00	3,300	-	3,000
<i>Capital Reserve</i>	<i>0.00</i>	<i>0</i>		<i>0</i>
<b>Grand Totals</b>	<b>3,000.00</b>	<b>3,300</b>		<b>3,000</b>

**Library**

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Oper Expense	844.38	2,800	14.36	1,500
Repairs/Maint Expense	1,362.93	500	168.30	500
Professional	0.00	0	1,390.77	0
Audit	356.00	330	274.00	370
Telephone	376.56	439	296.61	454
Prop/Liab Ins	2,265.17	2,310	1,895.38	1,933
Electric	2,077.69	2,042	2,041.48	3,123
Heat	865.19	1,160	401.89	703
Misc.		0	.	0
<b>Totals</b>	<b>8,147.92</b>	<b>9,581</b>	<b>6,483</b>	<b>8,584</b>
<i>Capital Reserve</i>	<i>0.00</i>	<i>0</i>	<i>-</i>	<i>0</i>
<b>Grand Totals</b>	<b>8,147.92</b>	<b>9,581</b>	<b>6,483</b>	<b>8,584</b>

**Capital Reserve**

The current reserved balance is \$19,982.

**Economic Development**

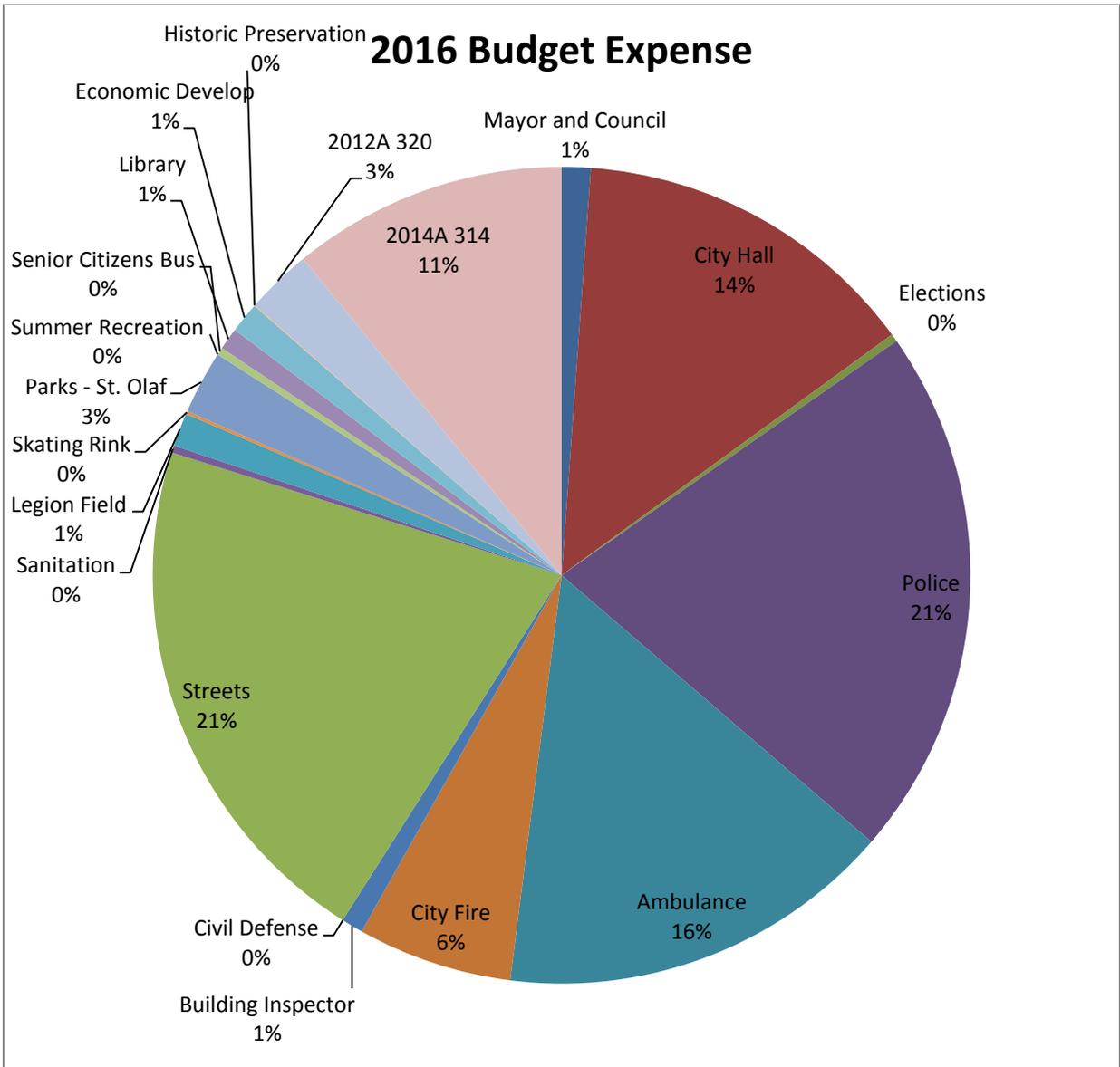
<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Misc./Transfer Out	4,800.00	4,800	-	12,000
<b>Totals</b>	<b>4,800.00</b>	<b>4,800</b>	<b>0</b>	<b>12,000</b>

The EDA Allocation includes the tax abatement to repay the operating loan to extend water mains.

**Historic Preservation**

<u>Expense</u>	<u>Actual 2014</u>	<u>Adopted 2015</u>	<u>YTD 2015</u>	<u>Proposed 2016</u>
Waseca County Historical	-	300	-	-
Misc./Transfer Out	400.00	0	300.00	300
<b>Totals</b>	<b>400</b>	<b>300</b>	<b>300</b>	<b>300</b>

Annual Allocation to City Preservation Commission.



• Figure 2 Expense Category current budget

### Cash Balances

The City has a Cash Balance Policy that strives for a cash balance in the General Fund equaling 55% of the total budget

The chart below shows historical data for the General Fund Cash Balance:

